## "Send in Maureen" Organizational Classes

Maureen Heinen, a professional organizer, will share her knowledge to help you clean the clutter and improve your life. 1–2:30 p.m.

New Hope City Hall, 4401 Xylon Ave N \$12 per person

## Organize Your Basement or Garage

Do you think you have plenty of room in your garage but your car sits in the driveway? Learn ways to maximize available space and keeps track of what's kept where. Register by January 18.

320309-A: Thursday, January 25



Are you a successful entrepreneur or on your way to being one? If so,

are you efficient with administrative/business tasks or are to-do lists and time management getting you off

track? Learn tips and strategies so you'll spend less time on operating an office and more time pursuing your work. Register by February 15.

**320309-B:** Thursday, February 22

## Stay Organized with Simple Routines

There's never enough time in the day! Learn ways to chisel away unproductive time and find time you didn't think you had. Add small, effective and simple habits to maximize your time. Register by March 7.

**320309-C:** Thursday, March 14



Register with: New Hope Parks and Recreation 4401 Xylon Ave N New Hope, MN 55428 763-531-5151

Refunds, program credits, or transfers are allowed up to the printed deadline. In the event of illness or injury, refunds may be given after the deadline. A doctor's written verification is required. All refunds are subject to a \$5 service fee. Confirmations are not sent. Payment by check authorizes the city to use information from your check to make a one-time electronic fund transfer from your account. Phone registrations accepted with a major credit card.

Online Registration: webtrac.nhrecexpress.com

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Participant Name	Phone (s)		
Address		City	Zip
Email			
Activity/Course	Date(s)	Time	Amount Enclosed \$
pant's name, address and telephone numb not be disclosed without my written conser	per for the purpose of program administration. It unless otherwise provided by law. I hereby a	I understand that the records are pro- agree to allow the individual named he	s, and other personnel involved in this program, the partici- tected under state and federal privacy regulations and can- erein to participate in the aforementioned activity, and further r videos taken during the program to be used by the City for
Signature			Date
Am Ex/Discover/MC/Visa		Exp Date	Security Code

Send in Maureen-Winter 2024